

**WYOMISSING AREA SCHOOL DISTRICT
630 EVANS AVENUE
WYOMISSING, PENNSYLVANIA 19610**

May 25, 2006

Regular Board Meeting
Community Board Room
7:30 p.m.

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and life-long learners.*

AGENDA

Board of School Directors

Daniel K. Snyder, Esq. President
Mrs. Joanne E. McCready, Vice President
Mr. Lawrence A. Fitzgerald, Treasurer
Jana R. Barnett, Esq.
Mr. David M. Deem
Mr. Randall E. Hinsey, Jr.
Mr. John A. Larkin.
Mrs. Lynn T. Sakmann
Dr. Robert J. Shuttlesworth

Non Members

Mr. Arthur J. McDonnell, Board Secretary
Dr. Janet E. Kennedy, Assistant Superintendent
Dr. Shelly M. Riedel, AssistantS

Ex Officio Member

Dr. Mark T. Dietz, Superintendent of Schools

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENT ON AGENDA ITEMS/AUDIENCE RECOGNITION
- IV. INFORMATION ITEMS
 - A. Activities Account – April 2006
 - B. Food Services Statement – April 2006
 - C. Athletic Department Statement April 2006
- V. RECOMMENDED ACTION
 - A. ROUTINE
 1. Approve meeting minutes of the Board of School Directors as listed:
April 18, 2006 Work Session
April 24, 2006 Regular Business Meeting

2. Recommend the ratification of payment of properly approved vendor invoices for the General Fund and the 2003 G.O. Bond – May 2006.

B. CORRESPONDENCE

C. SUPERINTENDENT'S UPDATES

D. APPROVE SUPERINTENDENT'S REPORT

VI. SCHOOL BOARD MEMBER REPORTS

- | | |
|--------------------------------------|---|
| A. Berks Career & Technology Center | Mr. Snyder |
| B. E.I.T. Board | Mrs. McCready |
| C. Intermediate Unit Board | Mr. Snyder |
| D. Legislative | Mr. Fitzgerald |
| E. PSBA | Mr. Fitzgerald |
| F. WAEF | Mrs. Sakmann |
| G. Joint Boroughs/District Committee | Mr. Larkin, Dr. Shuttlesworth, Mr. Hinsey |

VII. Next School Board meetings:

Monday, June 12, 2006 (NOTE: This meeting is a week earlier than the usual schedule.)
6:00 p.m., Work Session – Community Board Room

Monday, June 19, 2006 (NOTE: This meeting is a week earlier than the usual schedule.)
7:30 p.m., Regular Business Meeting – Community Board Room

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. PUBLIC COMMENT ON THE DISTRICT IN GENERAL

XI. ADJOURNMENT

Superintendent's report prepared by:

Dr. Mark T. Dietz	Superintendent of Schools
Diane J. Schaeffer	Executive Secretary to the Superintendent & Assistant Superintendents

From reports submitted by:

Dr. Janet E. Kennedy	Assistant Superintendent
Dr. Shelly M. Riedel	Assistant Superintendent
Arthur J. McDonnell	Director of Business Affairs
Dr. Karen M. Zerr	Director of Special Education
Mark D. Dawson	Director of Buildings and Grounds
Jennifer L. Motze	Director of Athletics
Corinne Mason	Assistant Director of Business Affairs
Christine M. Folk	Business Office Secretary, Payroll/Benefits
Karen L. Saul	Business Office Secretary, Personnel

SUPERINTENDENT'S REPORT

I. Personnel

A) EMPLOYEE

1. Approve Professional Appointments –
 - a. _____, Autistic Support Teacher at Wyomissing Hills Elementary Center, effective August 17, 2006
 - b. _____, Learning Support Teacher at Jr./Sr. High School, effective August 17, 2006,
2. **Margaret Houser**, Special Education Department Chair, effective beginning the 2006-07 school year, at a stipend equal to the amount approved annually for department chairs.
3. Approve Support Staff Appointments –
 - a. **Charmaine Beck**, full-time Business Office Secretary, Transportation, at \$12.80 per hour, at the District Office 12 months per year effective July 1, 2006.
 - b. **Jared Reigel**, full-time 12 month second-shift Custodian at the Jr./Sr. High School for 8 hours per day at \$9.94 per hour, effective May 30, 2006.
 - c. _____, full-time System Support Specialist, at \$_____ per hour, 12 months per year effective July 1, 2006.
4. Approve Revised Position Guides -
 - a. Business Office Secretary, Transportation/Child Accounting
 - b. Coordinator of Transportation
 - c. System Support Specialist
5. Approve/Ratify Unpaid Leaves of Absence –
 - a. **Jennifer Lengel**, Elementary Spanish Teacher, unpaid leave effective June 2, 5, 6, 7, 8, 9, 2006.
 - b. **Karen Sichak**, part-time Teacher's Instructional Aide, unpaid leave effective April 28, and May 1, 2, 2006.
 - c. **Linda Nickey**, Teacher's Instructional Aide, Cafeteria Monitor, unpaid leave effective October 3, 4, 5, 6, 7, 2005.
 - d. **Joan Brenner**, Substitute Caller, unpaid leave effective September 30, and October 3, 4, 5, 6, 7, 2005.
6. Approve District volunteer list.
7. Approve Substitute list for professional/support staff.

II. Curriculum

- A) Approve Social Studies Textbooks for Third Grade.
- B) Approve Act 80 Days for 2006-07.
- C) Approve Summer ESL Program Funded by Title III.
- D) Approve Extended School Year Program, June 26 – August 3, 2006.

III. Finance

- A) Approve Athletic Budget for 2006-2007: The Wyomissing Area School District athletic department expenditure budget for 2006-2007 is \$721,323.
- B) Approve Food Service Budget for 2006-2007: The Wyomissing Area School District food service expenditure budget for 2006-07 is \$674,562.
- C) Approve Adoption of Preliminary Budget for 2006-2007.

The proposed preliminary 2006-2007 general budget for the following expenditures is recommended for approval:

1000 Instruction	\$14,087,333
2000 Supporting Services	8,012,665
3000 Operation of Non-Inst. Services	209,492
4000 Facilities, Acquisition & Construction	-0-
<u>5000 Financing Uses</u>	<u>4,126,942</u>
TOTAL GENERAL BUDGET EXPENSES	\$26,436,432

and that the board re-enact the following local taxes for the 2006-2007 school year:

- 1. Real Estate Tax..... 23.84 Mills
- 2. Occupational Assessment Tax (to a maximum of) \$10.00
 - Wyomissing Borough \$5.00
 - West Reading Borough \$5.00
- 3. Earned Income Tax..... 1.0%
- 4. Business Privilege Tax (to a maximum of) 1.5 Mills
- 5. Per Capita Tax, Act 679 \$5.00
- 6. Per Capita Tax, Act 511 (to a maximum of) \$10.00
 - Wyomissing Borough \$5.00
 - West Reading Borough \$5.00
- 7. Real Estate Transfer Tax (to a maximum of) 1.0%
 - Wyomissing Borough5%
 - West Reading Borough..... .5%

The budget includes all staff positions and salaries, and requires a 1.49 mill tax increase.

- D) Approve Cafeteria Prices for 2006-07 –
- \$1.75 Elementary lunch
 - \$1.90 Secondary lunch
 - \$2.40 Secondary “high A” lunch
 - \$3.15 Adult lunch
 - \$1.35 Secondary breakfast
 - \$.40 Milk
 - \$.40 Reduced lunch
- E) Approve BCIU Joint Purchasing Bids for copy paper, custodial supplies, medical supplies, and classroom and office supplies.
- F) Approve 2005 Per Capita Tax Exonerations and Submission of Delinquent Per Capita to Statewide Tax Recovery.

Background Information: Each year the West Reading Tax Collector and the WASD Tax office provide a list of exoneration requests, which are removed from the delinquent per capita list. The updated delinquent per capita list is then submitted to the District’s delinquent tax collector, Statewide Tax Recovery. A complete list of the exonerations can be obtained from the Director of Business Affairs.

- G) Approve Transportation Contract with Gross School Bus Service for 2006-2011.

Background Information: Our existing five-year agreement for transportation services with Gross School Bus Service is expiring on June 30, 2006, and we are recommending renewal of the agreement for another five-year period at the following rates for passenger buses per day: \$174 for 2006-07, \$181 for 2007-08, \$187 for 2008-09, \$193.54 for 2009-10, \$199.34 for 2010-11. The estimated cost for the first year of the contract is \$344,000.

IV. Facilities

V. School Activities & Athletics

- A) Approve Supplemental Activity Resignations –
1. Terry Kennedy, Sophomore Class Advisor, effective the end of the 2005-06 school year.
 2. Todd Zechman, Senior High Student Council Advisor, effective the end of the 2005-06 school year.

VI. Technology

1. Approve CSIU Technology Contracts

Background Information: The CSIU Application suite includes modules for Grading, Attendance, Student Scheduling, Achievement/Discipline, Health, and SchoolBook (which includes Teacher Gradebook and Parent Web Access). This integrated software package will reduce the amount of data entry required by district personnel while providing various information, such as current grades, for parents to view from home. The first year cost for the applications, installation, support, and training is approximately \$57,500.

VII. Policy

A) Approve Second Reading/Adoption of New and Revised Policies –

New Policy:

246 Student Wellness

Revised Policies:

311 Furloughs (administrative employees)

411 Furloughs (professional employees)

511 Furloughs (classified employees)

314 Physical Examination (administrative employees)

414 Physical Examination (professional employees)

514 Physical Examination (classified employees)

314.1 HIV Infection (administrative employees)

414.1 HIV Infection (professional employees)

514.1 HIV Infection (classified employees)

333 Professional Growth Requirements

409 Assignment and Transfer (professional employees)

509 Assignment and Transfer (classified employees)

412 Evaluation of Professional & Temporary Professional Employees

501 Creating a Position

609 Investment of District Funds

VIII. Community Relations

IX. Other Items

A) Final Exam Exemption Report – W. Hartman

**Additions to
SUPERINTENDENT'S REPORT
Special Board Meeting
May 25, 2006**

I. Personnel

A) EMPLOYEE

1. Approve Professional Staff Appointments –

- a. **Allison Hoofnagle**, Learning Support Teacher at Wyomissing Area Jr./Sr. High School, effective August 17, 2006, at an annual salary of \$38,500 as per the Fact Finder's salary schedule for 2006-07 at a B, Step 3 level, pending receipt of all necessary documents.

Background information: Ms. Hoofnagle received her Bachelor of Science in Elementary and Special Education from Lebanon Valley College. She is currently enrolled in a Classroom Technology graduate program at Wilkes University where she has successfully completed twelve credits. Allison has taught special education for two years in the Tulpehocken School District. Allison has also received training in DIBELS, AIMSweb, Progress Monitoring, SRA Corrective Reading, PASA, and Excent Tera.

2. Approve Support Staff Appointment – **Michael Cawley**, Full-Time System Support Specialist, at an annual salary of \$23,850, \$11.47 per hour, 12 months per year effective July 1, 2006.

II. Curriculum

- A) Approve Summer School Program (American History)